

NSM LHIN Standardization of Wound Management Strategy

Barrie and Area Working Group Meeting

March 9, 2010

9 – 11 am

Minutes

In attendance: Dana Naylor – RVH, Pat Jeffery – IOOF, Joanne Prokopchuk – Victoria Village Manor, Jennifer Cameron – Leisureworld Care giving Centre

Regrets: Karen Mills – Grove Park Home, Jonathon Clarke – RVH, Carol Nafziger – ComCare

1. Welcome and Introductions

Group introduced self and the organization they represent. Joanne encouraged the group to consider if there were other members of their organization who needed to be part of the working group, or perhaps other colleagues who needed to be invited to the table.

Action: Group to send any additional names to Joanne vanRennes as they occur

2. Motion of Understanding

Joanne vanRennes reviewed the Motion of Understanding that was accepted by the LHIN Leadership Council. The group reviewed the names of the participants of the Leadership Council so that they could see the senior members of their sector that were involved in the decision regarding moving forward with the standardization of wound care management across the NSM LHIN.

3. Terms of Reference

Terms of Reference draft reviewed with the group. Present members of the Working Committee approved the Terms of Reference as written. The Six Thinking Hats – a strategy to use for process improvement discussions was reviewed by the group and accepted as a tool that could be used when discussing issues requiring a process improvement.

Action: Terms of Reference to be accepted widely across the 5 regional working groups – any additions or deletions from other working groups will need to be communicated to all for agreement.

4. Baseline Data Collection Exercise

Joanne vanRennes reviewed the process involved in completing a Base line Data Collection in each of the respective organizations represented. Each organization agreed to participate and discussed individually how this may occur within their organization. Some follow up meetings planned for, where Joanne vanRennes will meet with additional members of the organizations to assist with the planning and completion of the base line assessment, during the month of April. Subsequent reports will be available to the organizations who participate during the month of June and will inform the direction their organization needs to take in the standardization project, as well as project for their administration potential efficiencies that could be gained if their practice were to adjust – both patient based outcomes and fiscal outcomes.

Education on the data collection tool to be provided by Health Outcomes Worldwide, to ensure validity and reliability of the data collected. Each LTC facility to consider a team of one to two registered staff as well as unregistered staff...Some facilities may already have plans to complete prevalence data collection with other organizations or may have already completed similar activities. Joanne vanRennes to work with organizations individually regarding accessing previous data, to generate standardized reporting mechanisms for this LHIN wide project.

Action: Joanne van Rennes to connect individually with each group member present to plan for subsequent meetings to operationalize the prevalence data collection exercise for the month of April.

5. Bridging the KNOW – Do Gap

Joanne vanRennes presented the knowledge translation framework and dissemination plan for this NSM LHIN wound management strategy project. The group reviewed the document, highlighting the importance of including key people in the process, having communication mechanisms to reach front line staff and promote key activities, and using multi-strategies to support their staff and organization.

Action: Joanne vanRennes to follow up with providing promotional materials. Joanne van Rennes to follow up with providing the link to the Partners Newsletter which recently ran an article on the LHIN wide wound management initiative.

6. Next Meeting

Thursday, May, 20th, 9-11am at the NSM CCAC offices, Sperling Drive, Barrie.

7. Meeting Adjournment

Meeting adjourned at 1045.