

North Simcoe Muskoka LHIN  
Wound Management Standardization Strategy

**Collingwood Working Group Meeting**

May 18, 2010

**Attendance:** Kim Byberg, Sunset Manor; Susan Jacque-Blackman, Collingwood Nursing Home; Naledi, Collingwood Nursing Home; Teresa Loughheed, Collingwood General and Marine Hospital

**Regrets:** Gaynor Edwards, Georgian Bay Family Health Team; Bev Morris, Bayhaven.

1. **Welcome**

Introductions were made around the table. Again the group was encouraged to raise names of any colleagues that may have an interest in joining the steering committee.

2. **Prevalence Activities**

Joanne updated the group on the prevalence activities to date. Presently there are 17 LTCF who plan to, or already have, completed their prevalence data collection exercise. Those facilities that have finished their data collection, have forwarded their completed tools to Joanne, and reports will be delivered at the next working group meetings in July. All of the Collingwood LTCF as well as the hospital, have completed their prevalence data collection to date.

3. **Education Index**

Joanne introduced the Education Index. This document is meant to act as a 'table of contents' for the standardized practice guidelines that will be produced during this project. Joanne reviewed each heading within the index, explaining what the intent of each section would be. The documents will be available on line for access as well as be able to print, for those facilities that require a paper based manual for staff. Joanne asked the group for feedback on the index as well as topics/sections that may be omitted from this current draft.

The confirmed the need for sections to do with offloading, prevention and routine skin care specifically. Joanne also shared the Best Practice Recommendations for Skin Tears article from the CAWC with the group. The group talked about education ideas for future planning and came up with the idea of a "wound of the month" where lunch and learn activities, rounds, etc. could be organized around this topic. As well the idea of using 'family council' meetings as a vehicle to share information with families and caregivers, as well as notices, newsletters, was well received. Teresa shared a website address that she found was very good for providing education materials and guidance;

[www.safetyandquality.sa.gov.au](http://www.safetyandquality.sa.gov.au)

Action:

Joanne to include this feedback, as well as the additional feedback from all of the working groups, and complete the index to its final stage.

The group is to forward any additional feedback they may have, as able over the next week.

4. **June 15<sup>th</sup> Meeting**

Joanne encouraged the group to attend the upcoming all stakeholders meeting on June 15<sup>th</sup>, in Barrie. The group was encouraged to bring additional wound champions, or decision makers, from their organizations who need to understand about the project, or become more specifically involved.

Action:

R.S.V.P to be forwarded to either Joanne or Lynne LaRose at [lynne.larose@nsm.ccac-ont.ca](mailto:lynne.larose@nsm.ccac-ont.ca)

5. **Meeting Close**

Meeting adjourned at 11am.

6. **Next Meeting**

July 6<sup>th</sup>, at 09:30-11am, Sunset Manor, in Collingwood.